

6 March 2016

**Respected Colleague,**

We are pleased to invite you to contribute to the forthcoming **Progress in Astronautics and Aeronautics** volume with the working title ***Distributed Propulsion Technology***. The purpose of this letter is to inform you of the expectations associated with contributing and to confirm your participation. We hope that you will find your experience a rewarding one.

By way of definition, any individual or group of individuals writing a portion or complete chapter will be known as Contributor. AIAA, the American Institute of Aeronautics and Astronautics, and Publisher may be used interchangeably. Manuscript will refer to any chapter-length contribution. Editor will refer to **Amir S. Gohardani**, Volume Editor for this book. The Work will refer to the book-length collection of Manuscripts with the working title ***Distributed Propulsion Technology***.

As the Contributor you agree to write for the Publisher the textual material, including all references, figures, and tables in the Manuscript and to furnish all artwork and photographs. The Contributor agrees to deliver the Manuscript in a form acceptable to the Publisher and to the Editor of the Work. The Contributor will deliver to the Editor a computer file containing the completed Manuscript, together with illustration files, as well as a PDF copy, by **31 January 2017**.

The Contributor shall, with the delivery of the Manuscript to the Publisher, identify all material in the Manuscript, including text, tables, artwork, or photographs, the copyright of which is owned by a person or entity other than the Contributor. The Contributor shall obtain, without expense to the Publisher, from each owner of such copyrighted material, written permission to reproduce such copyrighted material in the Manuscript and deliver a copy of each written permission to the Publisher.

The Contributor warrants and guarantees:

1) That the Contributor is the sole and exclusive owner of the Work except for copyrighted material that the Contributor has gained written permission to use from the owner.

2) That the Work is original; the Contributor has the full right and authority to enter into this Agreement and grant the rights granted herein to the Publisher; and the Contributor has not previously assigned, transferred or otherwise encumbered, such rights.

3) That the Work will not infringe upon any statutory or common law copyright or violate any law or government regulation, will contain no matter which will be libelous or otherwise injurious in violation of any right of privacy or any other personal or proprietary right of any third party; will contain no material which to the best of the Contributor's knowledge and belief is inaccurate, or any statement, instruction, material, or formula that involves the foreseeable risk of injury to readers or users of the Work.

4) That no information contained in the Work is restricted by U.S. International Traffic in Arms Regulations (ITAR) or any other applicable export control laws, or its distribution is restricted in any way, and all clearances, waivers, licenses required by such laws have been obtained and shall be provided to the Publisher upon request.

5) Should any material be submitted for publication in the Work, which in the opinion of the Publisher may result in a breach of the foregoing warranties, the Publisher shall have the right to publish the Work without such material or not to publish the Work at all. Nothing contained herein shall be deemed to impose upon the Publisher any duty of independent investigation, nor shall any independent investigation by the Publisher relieve the Contributor of the Contributor's obligations hereunder.

The Publisher will edit the Manuscript in accordance with the Publisher's style. The Contributor agrees to read, correct, and promptly return all proofs of the Manuscript to the Publisher in accordance with the Publisher's specified schedule. Inclusion of any color art will be mutually agreed upon between the Publisher and the Editor prior to publication. The Contributor must submit to the Publisher a copy of the AIAA Copyright Clearance and Assignment form with an original signature.

Upon first publication of the Work, each Lead Contributor, as designated by the Editor, shall be entitled to receive from the Publisher, without charge, a total of one (1) complimentary print copy of the Work. Each Contributor may purchase copies, not to exceed 50 units, of the Work for the Contributor's personal use at a discount of fifteen percent (15%) off the suggested member price of the Work, plus the cost of shipping and handling while the Work remains in print.

If you agree, please sign at the bottom to acknowledge and accept the expectations of the Contributor and **return to David Arthur, Acquisitions and Development Editor for AIAA.**

Thank you for your contribution and we look forward to working with you on this project.

Sincerely,  
David Arthur  
Acquisitions and Development Editor  
American Institute of Aeronautics and Astronautics  
12700 Sunrise Valley Drive, Suite 200, Reston, VA 20191  
703.264.7572 (phone), 703.264.7551 (fax)  
[davida@aiaa.org](mailto:davida@aiaa.org)  
<http://www.aiaa.org>

**I accept the invitation to have my manuscript included in the book *Distributed Propulsion Technology*. I have read and agree to comply with the relevant sections of AIAA's *Ethical Standards for Publication of Aeronautics and Astronautics Research*, available online at <http://arc.aiaa.org/page/ethicalstandards>.**

**I hereby acknowledge and accept the expectations of a Contributor.**

---

Signature

Date